

DIGITEX ACADEMY

LEVEL 5 AI UNIT · UNIT TWO OF THREE · AU0010

AI ADOPTION, PROCUREMENT AND GOVERNANCE

For the people evaluating options, building the business case and signing things off. The unit to take when you are about to spend money.

LEVEL	GUIDED HOURS	STRUCTURE
Level 5, leadership	30 hours	Six sessions, twelve mornings

COHORT SIZE	DELIVERY	ASSESSMENT
Capped at twelve	Face to face, Blackburn	No exams

WHY IT WORKS FOR YOUR BUSINESS

DECISIONS, NOT THEORY

Every activity is applied to your own organisation, so what comes out of the room is usable the week after.

ONE DOCUMENT TO KEEP

The unit builds, piece by piece, into a finished document written about your business, not a folder of notes.

TWELVE TO A COHORT

Capped at twelve so it runs as a discussion between peers rather than a lecture.

NO EXAMS

Assessed on workplace written work and a professional conversation, judged on your own evidence.

WHAT A LEADER WALKS OUT ABLE TO DO

SOLUTION EVALUATION

Evaluate solutions against organisational need using structured criteria and user testing.

PROCUREMENT

Make evidence based acquisition decisions, with benchmarking, cost benefit and vendor evaluation.

RISK

Assess acquisition and cyber risk, with named owners, controls and escalation.

GOVERNANCE

Design proportionate governance frameworks with roles, escalation and review.

ETHICS AND REGULATION

Embed ethical, legal and regulatory considerations into every decision.

HUMAN OVERSIGHT

Design meaningful human oversight and human to AI collaboration.

AI ADOPTION, PROCUREMENT AND GOVERNANCE
TWELVE MORNINGS
THIRTY GUIDED HOURS

Six sessions, each delivered across two mornings as Part A and Part B. Twelve mornings in all, thirty guided hours, every one applied to your own organisation. The unit builds, piece by piece, into a procurement and governance case, including a whole life cost and benefit position, a weighted vendor scorecard and an assurance pack.

1A Adoption as a Leadership Discipline
The shift from using AI to adopting it, and what that commits.

1B Leadership Responsibility and the Ethical Case
Should we, can we, and accountable how.

2A Evaluating AI Solutions Against Need
The difference between being sold to and evaluating properly.

2B Deployment Models and Testing
On premises, cloud, third party or hybrid, and the trade offs of each.

3A Procurement as a Leadership Decision
What makes a procurement decision defensible, and how to benchmark.

3B Evidence, Vendors and Acquisition Risk
Whole life cost against quantified benefits, and a weighted vendor scorecard.

4A Risk, Legislation and Regulation
Moving from flagging a risk to governing it, with an owner and a control.

4B Governance Frameworks, Roles and Assurance
The five parts of a framework, and the roles that make accountability real.

5A Embedding Ethics, Legal and Regulatory
Ethics as strategy, with UK GDPR, the Equality Act and sector rules built in.

5B Assurance and Compliance
Transparency, accountability and reliability, documented so governance is provable.

6A Human Oversight and Engagement
Meaningful versus symbolic oversight, and the danger of automation bias.

6B Horizon Scanning, Consolidation and Assessment
A sustainable scanning routine, then consolidation and your Case.

WHO IT IS FOR

The people who evaluate, buy and sign off: finance, operations, IT, procurement and the directors who carry the decision.

ENTRY REQUIREMENTS

Employed, aged 19 or over, and in a leadership position with the autonomy to deliver technological change and inform investment decisions. Minimum Level 2 English and maths.

HOW IT IS ASSESSED

A workplace AI Adoption, Procurement and Governance Case, built across the unit and submitted by session six, followed by a reflective discussion.

ELIGIBILITY AND CONTACT

Ask us and we will confirm eligibility before you commit anybody to a place. Call 01254 679998 or email hello@digitexacademy.co.uk.

www.digitexacademy.co.uk