



ALPHABET TRAINING

WHY IT WORKS FOR YOUR BUSINESS



RECRUIT NEW TALENT

Bring in new carers and grow confident, capable support from day one.



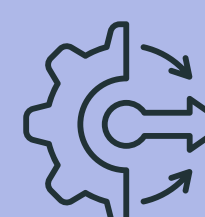
FUNDED TRAINING

Training funded through the apprenticeship levy or government co investment.



UPSKILL EXISTING STAFF

Formalise the skills of staff already delivering care every day.



REAL IMPACT IN CARE

Every module applied to daily care, so the people you support benefit throughout.

APPRENTICESHIP FOR EMPLOYERS

ADULT SOCIAL CARE LEVEL 2 APPRENTICESHIP

Bring in a new carer or develop a member of your team. A practical, workplace based programme that builds safe, compassionate and person centred care across your service.

LEVEL

Level 2

DURATION

12 months

ROUTE

Adult Social
Care

OFF THE JOB

Min 6 hrs a
week

STUDY MODE

Workplace &
face to face

ASSESSMENT

VTCT Skills:
Awarding Body

WHAT YOUR LEARNER WILL DO FOR YOU

DELIVER PERSON CENTRED CARE

Care built around each person's needs, wishes and preferences.

KEEP PEOPLE SAFE AND WELL

Health and safety, basic life support and infection prevention and control.

UNDERSTAND EVERY NEED

Awareness of mental health, dementia, learning disability and autism.

SAFEGUARD EVERY PERSON

Safeguarding, duty of care, privacy and dignity applied every day.

SUPPORT NUTRITION AND HYDRATION

Good nutrition and hydration supported in everyday care.

WORK AS ONE TEAM

Professional teamwork with colleagues, families and other professionals.

Recruit or Upskill with Alphabet Training

Talk to Us

COURSE CONTENT

TWELVE MANDATORY MODULES

Twelve mandatory modules, each applied directly in your care setting. The programme moves from your role, personal development and duty of care, through person centred care, communication and safeguarding, to health and safety, infection control, mental health, dementia, learning disability and autism.

01 UNDERSTAND OWN ROLE

Understanding Your Role, Responsibilities And Standards In Adult Social Care

02 PERSONAL DEVELOPMENT

Taking Ownership Of Personal Development And Reflective Practice

03 DUTY OF CARE, PRIVACY AND DIGNITY

Applying Duty Of Care While Protecting Privacy And Dignity

04 EQUALITY, DIVERSITY AND INCLUSION

Promoting Equality, Diversity, Inclusion And Human Rights In Care

05 WORK IN A PERSON CENTRED WAY

Delivering Care Built Around Each Person's Needs And Preferences

06 NUTRITION AND HYDRATION

Supporting Good Nutrition And Hydration In Daily Care

07 COMMUNICATION AND HANDLING INFORMATION

Communicating Effectively And Handling Information Safely And Securely

08 ADULT AND CHILD SAFEGUARDING

Recognising And Responding To Safeguarding Concerns In Your Setting

09 HEALTH, SAFETY AND BASIC LIFE SUPPORT

Working Safely And Understanding The Principles Of Basic Life Support

10 INFECTION PREVENTION AND CONTROL

Applying Infection Prevention And Control In Everyday Practice

11 MENTAL HEALTH AND DEMENTIA

Building Awareness Of Mental Health And Dementia

12 Learning Disability And Autism

Building Awareness Of Learning Disability And Autism

HOW IT IS DELIVERED

Delivered in your care setting and grounded in daily practice. Twelve modules delivered sequentially over twelve months, with structured off the job hours and progress reviews every 8 to 12 weeks.

HOW IT IS ASSESSED

Assessment runs throughout the programme, with evidence gathered in the workplace and reviewed against the qualification standards. Awarded by VTCT Skills.

ENTRY REQUIREMENTS

Suited to new recruits and existing staff in adult social care settings. Learners undergo checks in line with safer recruitment requirements.

ROLES AND PROGRESSION

Prepares your learner for care assistant and support worker roles across adult social care. Typical progression: Level 3 Adult Social Care and senior care roles.