



ALPHABET
TRAINING

WHY SETTINGS ARE INVESTING IN THIS



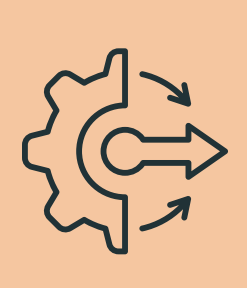
59,700 PROVIDERS
Childcare providers registered with Ofsted in England, each responsible for safeguarding leadership.



2% NOT MET
Of 1,910 inspections under the renewed framework were graded not met for safeguarding.



89% FOR LEADERSHIP
Of full inspections met the expected standard for leadership, the lowest of the six areas.



49,420 CHILDREN
Were on a child protection plan at 31 March 2025, within 402,400 children in need.

SPECIALIST QUALIFICATION FOR
EMPLOYERS

DESIGNATED SAFEGUARDING OFFICER LEVEL 2 AWARD

Safeguarding leadership that is taught, practised and observed in your own setting, so the role is held by someone trained to hold it. NCFE CACHE Early Years Award, QN 610/4504/4.

LEVEL Level 2	DURATION 8 taught sessions	UNITS 3 mandatory, 26 criteria
HOURS 60 GLH, 75 total	STUDY MODE Delivered in your setting	ASSESSMENT Portfolio, no exam

WHAT YOUR SETTING GETS BACK

CONCERNS ACTED ON

Knows the whole range of abuse and risk, what to do next and who to tell.

CAPACITY BESIDE THE LEAD

Prepares, records, gathers and follows up, freeing the lead for key decisions.

EVIDENCE FOR INSPECTION

A completed portfolio and observation records that show arrangements are real.

A POLICY PEOPLE USE

Read, reviewed, improved and explained to every new starter.

RECORDS THAT HOLD UP

Reporting and record keeping that would stand scrutiny from an inspector.

A REASON TO STAY

Specialist training staff cannot get elsewhere, with a visible route into the role.

Recruit or Upskill with Alphabet Training

Talk to Us

COURSE CONTENT

EIGHT TAUGHT SESSIONS

Eight taught sessions delivered in your setting, with two assessor observation visits arranged around your routine. Three mandatory units sit behind the sessions: understanding safeguarding for child protection, safeguarding and welfare requirements for best practice, and following the requirements in practice.

01 INDUCTION AND CHILD PROTECTION Diagnostic assessment, the learning plan, and the full range of abuse, signs, indicators and risk factors	04 POLICY AND PROTOCOL Your safeguarding policy read properly, the protocol for visitors, and professional supervision	07 POLICY AND PROCEDURES IN PRACTICE Reviewing policy collaboratively, role modelling, records and reporting. The first observation visit sits here
02 PARTNERSHIP WORKING The professionals and agencies involved locally and why child centred partnership secures better outcomes	05 WELFARE AND WELLBEING Food and drink for individual needs, the key person role, ratios, qualification levels and safer recruitment	08 ADVOCACY AND COMPLETION Safe and inclusive environments, advocating for a child, second observation, portfolio review and careers guidance
03 THE STATUTORY REQUIREMENTS EYFS, Keeping Children Safe in Education, Prevent and Working Together, applied indoors, outdoors, offsite and to medication	06 THE DESIGNATED SAFEGUARDING OFFICER The responsibilities in full, including challenging weak practice, cascading updates and supporting colleagues	09 WHAT WE ASK OF YOU Release for eight sessions and two short visits, access to your safeguarding policy, and time alongside colleagues and families

HOW IT IS DELIVERED

Delivered in your setting and grounded in daily practice, with a learner handbook for every session, an assessment workbook for each unit, guided reading signposted between sessions and written feedback within ten working days.

HOW IT IS ASSESSED

One component only, an internally assessed portfolio, quality assured by Alphabet Training and NCFE. Graded achieved or not yet achieved, no examination. Five criteria are observed in your setting across two visits. Getting started is simple: talk it through, confirm eligibility, agree dates and begin.

WHO IT IS FOR

Practitioners who hold the designated safeguarding officer role, deputise for it, or are being prepared to take it on. Learners must be 16 or over and working with children from birth to five throughout. No prior qualifications are required.

WHERE IT LEADS

Employment as a designated safeguarding officer, progression to safeguarding trainer, early years educator or teaching and learning practitioner, and further study in safeguarding or early years education.