



ALPHABET TRAINING

WHY IT WORKS FOR YOUR BUSINESS



RECRUIT NEW TALENT

Bring in a new practitioner and grow your own skilled early years team.



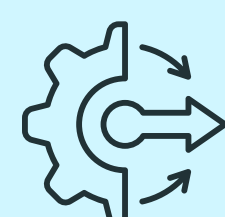
FUNDED TRAINING

Training funded through the apprenticeship levy or government co investment.



UPSKILL EXISTING STAFF

Formalise the skills of a team member already working with your children.



SAFE AND SUITABLE STAFF

All checks completed in line with EYFS requirements to ensure suitability to work with children.

APPRENTICESHIP FOR EMPLOYERS

EARLY YEARS PRACTITIONER LEVEL 2 APPRENTICESHIP

Bring in a new practitioner or develop a member of your team. A practical, setting based apprenticeship that builds the early years skills your provision needs.

LEVEL
Level 2

DURATION
12 to 15
months plus
EPA

ROUTE
Education and
Early Years

OFF THE JOB
Min 6 hrs a
week

STUDY MODE
Workplace &
face to face

ASSESSMENT
TQUK:
Awarding Body

WHAT YOUR APPRENTICE WILL DO FOR YOU

SUPPORT EVERY CHILD

Purposeful play, activities and an educational programme that move children forward.

COMMUNICATE WITH CONFIDENCE

Positive interactions with children, parents, colleagues and professionals.

PROMOTE WELLBEING

The principles of wellbeing in children built into daily routines.

KEEP CHILDREN SAFE

Safeguarding, health and safety applied confidently in the setting every day.

SUPPORT ADDITIONAL NEEDS

Inclusive practice that supports children with special educational needs.

WORK AS ONE TEAM

Effective teamwork with colleagues and multi agency partners such as health visitors.

Recruit or Upskill with Alphabet Training

Talk to Us

COURSE CONTENT

TWELVE MANDATORY TOPICS

Twelve mandatory modules taught through practical, setting-based learning. The programme covers the practitioner's role, health and safety, safeguarding, child development, communication, purposeful play, additional needs, teamwork and children's wellbeing, all evidenced through day-to-day practice.

01 THE PRACTITIONER ROLE

Duties, Responsibilities and Professional Expectations in the Setting

02 HEALTH AND SAFETY PART 1

Keeping the Environment Safe, Healthy and Well Managed Everyday

03 HEALTH AND SAFETY PART 2

Applying Safe Practice, Risk Awareness and Emergency Procedures in the Setting

04 SAFEGUARDING CHILDREN PART 1

Understanding Safeguarding Responsibilities, Confidentiality and Professional Behaviour

05 SAFEGUARDING CHILDREN PART 2

Identifying Safeguarding Concerns, Working Collaboratively and Promoting Child Welfare

06 CHILD DEVELOPMENT PART 1

Understanding Holistic Child Development, Developmental Patterns and Factors Affecting Growth

07 CHILD DEVELOPMENT PART 2

Understanding Transitions, Attachment and the Role of the Key Person

08 COMMUNICATION WITH CHILDREN

Positive Language and Interactions that Build Trust and Confidence

09 PURPOSEFUL PLAY

Planning Activities and Supporting the Educational Programme

10 SPECIAL EDUCATIONAL NEEDS

Inclusive Practice that Supports Children with Additional Needs

11 WORKING WITH OTHERS

Teamwork with Colleagues, Parents and Other Professionals

12 Principles of wellbeing in children

Understanding Health, Nutrition, Physical Activity and Personal Care to Support Children's Wellbeing

HOW IT IS DELIVERED

Delivered in the workplace with face to face teaching sessions, grounded in your setting. A minimum of six hours a week of off the job training, with observations, assessor visits and regular progress reviews throughout.

END POINT ASSESSMENT

Assessed with TQUK in two parts. A multiple choice knowledge test and a professional discussion underpinned by a portfolio of evidence from the workplace. Graded fail, pass or distinction.

ENTRY REQUIREMENTS

Suited to new starters and existing staff working in an early years setting. Apprentices without English and maths at the required level work towards Functional Skills qualifications in line with the funding rules.

ROLES AND PROGRESSION

Prepares your apprentice for roles such as Early Years Practitioner, Nursery Assistant and Room Assistant. Typical progression: the Level 3 Early Years Educator apprenticeship and senior room roles.